

DEPARTMENT OF CONSUMER AFFAIRS
COURT REPORTERS BOARD OF CALIFORNIA
MINUTES OF THE OPEN SESSION
JUNE 20, 2003

CALL TO ORDER

Ms. Julie Peak, Chair, called the meeting to order at 10 a.m. at the Marriott Residence Inn in Sacramento.

ROLL CALL

Board Members Present:

Julie Peak, Chair, CSR
Karen Gotelli, Vice Chair, Public Member
Gary Cramer, CSR
John Hisserich, Public Member
Alfred Knoll, Public Member

Board Members Absent:

None

Staff Present:

David E. Brown, Executive Officer
Norine Marks, Staff Legal Counsel
Dennis Mehl, Facilitator, Strategic Planning
Connie Conkle, Administrative Staff
Gail Jones, Enforcement Coordinator
Karen Ollinger, Special Projects
Kim White, Licensing Coordinator

RECESS TO CLOSED SESSION

The Board recessed to closed session at 10:01 a.m.

RECONVENE

The Board reconvened to open session at 10:20 a.m. Ms. Peak stated in the closed session, the Board approved the minutes of the August 1, 2002 closed session.

Ms. Julie Peak welcomed Ms. Norine Marks as the boards' new staff legal counsel. Ms. Marks has worked with the Department of Consumer Affairs for three years.

MINUTES

Ms. Peak asked if there were any additions or changes to the open session minutes of March 20, 2003. Mr. Gary Cramer requested the following change to be made:

- Page 3 under Executive Officer Report, Report on Office of Administrative Hearings (OAH) use of unlicensed reporters, the fourth line should read, "...*examination using their experience reporting OAH hearings, and/or whether the person is in violation of working without a license.*"

Mr. Al Knoll moved to accept the minutes as amended. Mr. Cramer seconded the motion; **MOTION CARRIED.**

FUTURE MEETING DATES

The board agreed upon the following dates:

- August 7, 2003 - Board meeting, The Sheraton Gateway Hotel, Los Angeles
- August 8 & 9, 2003 - CSR examination, The Sheraton Gateway Hotel, Los Angeles
- November 20, 2003 - Board meeting, San Francisco (Tentative)
- November 21 & 22, 2003 - CSR examination, San Francisco (Tentative)

APPLICATION FOR GOLDEN STATE COLLEGE OF COURT REPORTING & CAPTIONING SCHOOL PROVISIONAL LICENSE

Ms. Peak stated Golden State College of Court Reporting & Captioning (Golden State College) requested the board to grant a provisional license. Mr. Brown stated Mr. John Peterson, consultant for reviewing court reporting school issues, reviewed the Bureau of Private Postsecondary and Vocational Education application and the Boards' application package for Golden State College. Staff recommendations were the following:

- Board grant provisional recognition of the court reporting program for the Golden State College of Court Reporting & Captioning
- An onsite review of Golden State College of Court Reporting & Captioning is conducted within the first year of operation.
- That the matter of full recognition of the Golden State College of Court Reporting & Captioning be monitored for consideration of board approval at the boards' first meeting after June 2006.

After a brief discussion, Mr. Cramer moved to grant provisional recognition of Golden State College of Court Reporting & Captioning. Ms. Karen Gotelli seconded the motion; **MOTION CARRIED.**

RECESS

At 10:40 a.m., Ms. Peak stated the board would reconvene at 1:30 p.m. for strategic planning.

RECONVENE

The board reconvened at 1:30 p.m.

STRATEGIC PLANNING

The board discussed various scenarios concerning the specific goals for the 2003/04 strategic plan. Staff is to prepare the recommended plan updates, get comments from each board member and complete the final plan for posting to the board's website.

ADJOURN

Ms. Peak adjourned the meeting at 3:45 p.m.

JULIE PEAK, Chair

DATE

DAVID E. BROWN, Executive Officer

DATE